

LEGAL TECHNOLOGY TIMES

"Insider Tips To Make Your Law Firm Run Faster, Easier And More Profitably"

Dark Web Warning!

The 'Dark Web' is an underground



communication channel on the Internet. This is a primary source for thieves and criminals to get confidential data on unsuspecting businesses. Such information commonly includes businesses' bank account numbers, passwords, etc.

We constantly scan the dark web for clients and alert you to the information we find so you can be protected.

Contact us at 706-237-9641 to receive more critical information & your free results.

August 2019



This monthly publication provided courtesy of Robert Finley, CEO of Legal Field IT Advisors

We at Legal Field IT Advisors are experts at taking stock of I.T. solutions and applying these to the specialized needs of attorneys & law firms.



How To Stay Relevant In Your Field Of Practice

Today's fast-paced work environment, especially in the legal field, requires that all staff, attorneys, & partners keep current with changes in their respective fields of expertise. Changes in the law, office procedures, research methods, submission procedures, billing & collections, marketing...the list is growing each and every day. Keeping educated and abreast of changes is important in maintaining a properly functioning office, maintaining your bar memberships, and in staying relevant to your clients.

From general online research, online courses (without & with CLE credit), to in-person courses training methods vary widely and are continuing to be developed. We are even seeing an increase of companies who offer virtual reality training courses where you can 'be there' without actually leaving your office.

A great way to gain knowledge is through collaborating with peers who are learning or reviewing the same material. This is possible through in-person CLE courses. A course calendar can be found on The State Bar of Georgia's website (www.gabar.org). This is a great way to find available courses.

Recently I attended a CLE course which focused on developments with the Child Support Calculator. This training was excellently presented by Aimee Maxwell & Elaine Johnson with the Judicial Council of Georgia. There was much discussion and many updates were provided which relate to accessing and using this vital tool. A couple of the best parts of this training were the instructor-led discussions about ethical concerns & the detailed explanations of each line-item in the online calculator.

Whether you are seeking courses for CLE credit or looking for information to help you enhance your general knowledge of certain subjects the State Bar of Georgia's website would be a great place to begin your search.

-Robert Finley, CEO Legal Field IT Advisors





TUESDAY, August 6, 2019

RN-T.com

Weather: Partly sunny, high near 92. A7

We lost literally all of our of

 Floyd County Juvenile Court hit hardest in hacker attack on state server.

By Diane Wagner DWagner@RN-T.com

Floyd County court officials are still struggling with temporary fixes in the wake of a malware attack that took down the state's eCourt system they depended on.

Superior Court Clerk Barbara Penson said the records from Feb. 2, when the transfer are not public and they were kept on the

there's been no word on a resolution from away from Sustain was comthe Administrative Office of the Courts.

"They've asked us to not even call," she said Monday. "The project manager said we'll hear from them when 'we are able to stand eCourt up again' and when the federal investigators release something to them." Penson's staffers, with the help of the Su-

perior Court judges' offices, are keeping the courts functioning through the use of the old - and nearly obsolete - Sustain system. But they're also working overtime to enter

pleted, to June 29, when the eCourt system was hacked. "We're staying ahead of

the new cases by working Saturdays ... We've figured out a survival route, but it's temporary. We can't do this forever," Penson said. Floyd County Juvenile Court

Penson Judge Greg Price was harder hit. He said Monday that most juvenile court records

Barbara

Administrative Office of the Courts' server. "All our data was maintained by the AOC - up until the time it was corrupted," Price said. "We lost literally all of our data, historical and current."

What's saving operations now is a parallel web-based calendar he created after he was first elected in 2012, which is maintained on a different server. It provides the case numbers, names of the children and when their hearings are scheduled.

SEE DATA, A2

Criminals are intentionally targeting local law firms & government offices.

PLEASE...Don't Let This Be Your (or your firm's) Picture In The Paper!

Over the past month we have seen cyber-criminals attacking the State Bar of GA's network causing 10's of thousands of records to be unrecoverable from both the state level and also county government levels. On the heels of that attack is this new attack on the Administrative Office of the Courts' network.

One thing is for sure, this is only the beginning. Criminals are continuing to infiltrate our organizations, steal & damage precious data, and leave blood-baths of destruction in their wake.

Please don't let this happen to your law firm. Legal Field IT Advisors has created a special FREE Security Audit which is designed specifically to protect your firm from these tragedies.

See below for information on how to contact us and get your systems and network environment professionally analyzed so that you are protected from becoming highlighted in the news for something which could have been prevented.

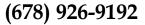
Free Cyber Security Audit Will Reveal Where Your Computer Network Is Exposed And How To Protect Your Firm Now



At no cost or obligation, our highly skilled team of IT pros will come to your office and conduct a comprehensive cyber security audit to uncover loopholes in your law firm's IT security.

After the audit is done, we'll prepare a customized "Report Of Findings" that will reveal specific vulnerabilities and provide a Prioritized Action Plan for getting these security problems addressed fast. This report and action plan should be a real eye-opener for you since almost all of the businesses we've done this for discover they are completely exposed to various threats in a number of areas.

To Get Your Firm's Free Assessment Call Our Office



Shiny New Gadget Of The Month:



Drone X Pro

People are constantly looking for creative ways to express themselves, document their daily lives, share their adventures with their loved ones, and immortalize the most precious memories... Nowadays, it's not so easy to stand out from the crowd, but there's finally one assured way to do it – and we call it DroneX Pro!

DroneX Pro was created with simplicity in mind so that everyone could use it. There's no need for heavy, bulky devices anymore - DroneX Pro's well-thought-out and ultra-compact design allows you to carry it wherever you go since it can easily fit in your pocket! Despite its size and portability, DroneX Pro provides you with the most valuable features of highquality drones and turns the process of taking pictures into an incredibly fun experience!

4 Reasons CEOs Should Plan For Failure And Encourage Risk-Taking

Every successful company leader will tell you that failure is a part of business, but far fewer will admit they plan for failure. Growing a business requires taking risks, and failure is a frequent outcome on the journey to achieving success.

In their best-selling book Switch, co-authors and brothers Chip and Dan Heath describe how worldrenowned design firm IDEO (perhaps best known for its work with Apple) plans for failure during its design process. The company's designers even created a process chart that factors in the excitement and hope at the beginning, the emotional lows of when things aren't going as planned and the joy of victory at the end.

It's a brilliant way to view risk-taking and how leaders can plan for failure while on the road to success. It's an approach I embrace at Petra Coach and recommend to the member companies that we consult. Here's how you do it:

1. Plan For Failure By Knowing The Risks When taking a risk, make sure it's a calculated one. Evaluate the upsides and downsides and what they mean to your business. Have answers to key questions like: does the undertaking align with your company's vision and mission? Do the activities and tasks support company goals and priorities? Did we plan for failure, and do we know how to respond if things go sideways? Remember, a failure that is aligned with your business's goals is still a step in the right direction.

2. Learn From Your Mistakes

Every failure experienced will provide important lessons that can be applied to your business. Roll up your sleeves and find out what went wrong. Were your expectations incorrect? Did you misjudge market demand? Was your strategy not on target? Be brutally honest about the hows and whys, but don't dwell on it or point fingers. Get your team together to determine the necessary changes and move forward.



3. Celebrate Failure

Failure is part and parcel of running a business, so don't feel ashamed when things don't go as expected. Failure means you're taking action to grow your business. Celebrate each failure by publicly applauding team members who had the courage to take a chance and accept the consequences. Hold a "failure party" or create an award for the biggest risk taken. It will foster a positive attitude toward smart risk-taking.

4. Encourage Open Discussion About Failure

All business leaders have failed at some point during their careers. To foster a culture of smart risk-taking, encourage team members to share their highs and lows about projects where they took a chance. Make it acceptable to talk about mistakes so team members are encouraged to share their experiences and ideas. It will create a more open and creative environment and help build healthier teams.

In today's world where business seems to move at the speed of sound, the biggest risk is not taking any risk at all. Few, if any, business leaders have succeeded by sticking to their original idea. A planned, detailed strategy to deal with failure will keep your team energized and in a positive mindset when they tackle the next big idea.



As the founder of Petra Coach, Andy Bailey can cut through organizational BS faster than a hot knife through butter, showing organizations the logjams thwarting their success, and coaching them past the excuses we all use to avoid doing what needs to be done. Andy learned how to build great organizations by building a great business, which he started in college. It then grew into an Inc. 500 multimillion-dollar national company that he successfully sold and exited.



Do You Have These 3 Things Every Business Needs To Be Successful?

You have a solid team. People are everything in business – that includes your employees. You strive to hire the best team (who match your core values and company culture and who bring top-notch skills to the table) and you train them well (they understand your systems and processes). On top of that, they're happy!

You have purpose behind what you do. We all need purpose to not only be happy but also to thrive. When your team knows what they're working toward and understand the value of their work, that gives them purpose. You've clearly laid out the objectives and everyone is on the same page. When your employees know why they do what they do, they're happier and more productive for it.

You are passionate. You don't just love what you do, you love the people you work with and you love the difference your business makes in the community or the world. When you have passion, it's infectious. It inspires people around you. When your team is inspired, they'll go the extra mile and your business will find success likes it's never found before. *Inc.com*, 5/20/2019

What The Heck Is An AUP ... And Why Do You Want It?

With so many access points, from cell phones to laptops and home computers, how can anyone hope to keep their

Who Else Wants To Win A \$25 Gift Card?

The Grand Prize Winner of last month's Trivia Challenge Quiz is Ramey Johnson of Atlanta! He was the first person to correctly answer my quiz question from last month: ! **If you think your computer has a virus, a good first step in solving the problem would be to?**

D) Run a virus scan

You can be the Grand Prize Winner of this month's Trivia Challenge Quiz! Just be the first person to correctly answer this month's trivia question and receive a \$25 gift card to The Melting Pot. Ready? Call us right now with your answer! **Which of the following is a "text-only" web browser?**

A) Internet ExplorerB) FirefoxC) Netscape NavigatorD) Lynx

Call us right now with your answer! 706-237-9641

network safe from hackers, viruses and other unintentional security breaches? The answer is not "one thing" but a series of things you have to implement and constantly be vigilant about, such as installing and constantly updating your firewall, antivirus, spamfiltering software and backups. This is why clients hire us – it's a full-time job for someone with specific expertise (which we have!).

Once that basic foundation is in place, the next most important thing you can do is create an Acceptable Use Policy (AUP) and train your employees on how to use company devices and other security protocols, such as never accessing company e-mail, data or applications with unprotected home PCs and devices (for example). Also, how to create good passwords, how to recognize a phishing e-mail, what websites to never access, etc. NEVER assume your employees know everything they need to know about IT security. Threats are everevolving and attacks are getting more sophisticated and cleverer by the minute.

If you'd like our help in creating an AUP for your company, based on best practices, call us. You'll be glad you did.